

What To Do When You Get That Job Interview

by Mildred Rivers

Book Description

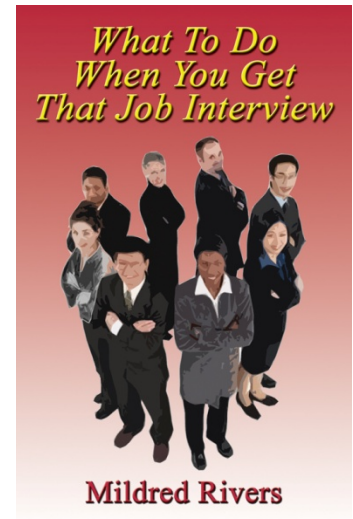
This book covers several bases of employment with different chapters for standard interview questions and interview questions for management positions. It also brings light to an often overlooked part of the interview process - the reference section. Included is a list of questions that each applicant's references should easily and readily be able to answer. It also prepares the applicant for questions to ask the interviewer. When you are looking for a job, you should be interviewing the employer as well and there is no better way to show interest in an employer than to ask intelligent and pertinent questions about the job and the company.

"The purpose of this book was a bad experience I had on a job interview a few years back. I was not prepared. I hope this helps all readers to become better prepared for interviews."

- Mildred Rivers

About the Author

Mildred Rivers has been in the accounting field for more than thirty years. Over twenty of those years have been in management.



**BUSINESS & ECONOMICS –
CAREERS, JOB HUNTING,
INTERVIEWING, EMPLOYMENT**
ISBN-13: 978-0-9810246-7-7
\$10.95 U.S. / 5.5" x 8.5"

48 pages / paperback

Also available as e-book.

BISAC: BUS037510

BUS037020

BUS037000

Worldwide Release Aug. 2008

North American Distributors:
Ingram Books, Baker & Taylor

European Distributors:
Gardners Books, Bertram Books

**FOR MORE INFORMATION
ON THIS BOOK OR AUTHOR
CONTACT:**

CCB Publishing
www.ccbpublishing.com



CCB PUBLISHING